



## 2024 Shakespeare in Maine Communities *Romeo & Juliet* Reservation Form

Contact Name: \_\_\_\_\_

School/Venue: \_\_\_\_\_

Street Address: \_\_\_\_\_

Town, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list the dates & times for TAM to present *Romeo & Juliet* for your school/venue:

Date & Time: 1st Choice \_\_\_\_\_

2nd Choice \_\_\_\_\_

Grades: \_\_\_\_\_ Number of Students: \_\_\_\_\_

Location (if different from above): \_\_\_\_\_

Performance(s) Fee: \$ \_\_\_\_\_ Workshop(s) Fee: \$ \_\_\_\_\_

### Technical Requirements:

- Performance area must be 20 feet deep by 20 feet wide, well-lit to provide safe and effective visibility, and available 60 minutes prior to the 90-minute performance
- One clean, well-lit, private, lockable room in proximity to the performance space for use as a changing room.
- School/Venue must provide meals if performances/set-up/ load out times overlap meal times
- Performances more than 150 miles from Monmouth may require overnight accommodations
- Groups may not exceed 350 students unless the performance is in a theater with appropriate seating capacity
- At least one chaperone/ staff member for every 35 students is required

Your signature below indicates understanding and acceptance of the requirements listed above regarding the *Shakespeare in Maine Communities* performance viewing at your venue.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

### **Please send completed reservation form to:**

Theater at Monmouth

PO Box 385

Monmouth, ME 04259

Email: [Boxoffice@TheateratMonmouth.org](mailto:Boxoffice@TheateratMonmouth.org)

**You will receive a confirmation email within one week of receipt this request.  
Thank you for your interest in TAM's 2024 Shakespeare in Maine Communities Performance!**