



Shakespeare in Maine Communities *The Tempest* Reservation Form

Contact Name: _____

School/Venue: _____

Street Address: _____

Town, State, Zip: _____

Email: _____ Phone: _____

Please list the dates for TAM to present *The Tempest* at your school/venue:

Date & Time: 1st Choice _____

2nd Choice _____

Location (if different from school above): _____

Grades: _____ Number of Students: _____

Performance(s) Fee: \$ _____ Workshop(s) Fee: \$ _____

Technical Requirements:

- Performance area must be 20 feet deep by 20 feet wide, well-lit to provide safe and effective visibility, and available 60 minutes prior to the 90-minute performance.
- One clean, well-lit, private, lockable room in proximity to the performance space for use as a changing room.
- School/Venue must provide meals if performance/set-up/load out times overlap meal times.
- Performances more than 150 miles from Monmouth may require overnight accommodations.
- Groups may not exceed 350 students unless the performance is in a theatre with appropriate seating capacity. Students must all be from the same school.
- At least one chaperone/staff member for every 35 students is required.

Your signature below indicates understanding and acceptance of the requirements listed above regarding the *Shakespeare in Maine Communities* tour performance at your venue.

Signature: _____ Print Name: _____

Please send completed reservation form to:

Theater at Monmouth, PO Box 385, Monmouth, ME 04259

Email: Boxoffice@TheateratMonmouth.org

FAX: 207.933.2952

**You will receive a confirmation email within one week of receipt this request.
Thank you for your interest in TAM's 2016 Shakespeare in Maine Communities Tour!**